

Visa Application Form - Al Habtoor City Hotels Collection

Please complete the Visa Request Form in Full and in Capital Letter

Guest Details:

Guest Full Name:	
Father's Full Name:	Mothers' Full Name
Spouse Full Name:	Marital Status:
Gender:	Religion:
Nationality:	Occupation:
Home Address:	
Home City and Country:	Home Phone Number:
Date of Birth - DD/MM/YYYY:	Place of Birth:

Passport Details:

Passport Number:	
Place of Issue:	
Date of Issue:	
Expire Date:	

Flight Details:

Arrival Flight Number:	Departure Flight Number:
Arrival Flight Date:	Departure Flight Date:

Hotel Details:

Hotel Name:	Confirmation Number:
Arrival Date:	Departure Date:

Terms and Conditions:

- Visa Charges: AED 600 for Regular Visa Application or AED 900 for Urgent Visa Application
 - Regular Visa Application takes around 10 to 14 Working Days to be processed - exclude Friday and Saturdays and UAE Holidays
 - Urgent Visa takes around 02 to 07 Working Days to be processed - exclude Friday and Saturdays and UAE Holidays
 - The Visa Application will start to be processed only once the form is completed in full and documents and payment are received and validated by the Hotel
 - Any error or missing information may render the Visa Application invalid
 - The Passport must be valid for at least 06(six) months after the arrival date
 - The Guest must stay at Al Habtoor City Hotels Collection during the entire visit in UAE
 - Passport must not contain any Israeli Stamp or Entry Visa
 - In case the guest visited UAE previously, a copy of the Passport Page with the Exit Stamp needs to be attached
 - Please attach a clear Color Copy in JPG or PDF Format for the first 04 Pages of the Passport including the Page with the Parents Name if available
 - Please attach a clear Color of an Actual Photo with White Background - Passport Size in JPG or PDF Format
 - The Hotel apply only for Tourist Visa and for Single Entry and cannot be renewed
 - The Tourist Visa is valid for 14 days stay from the date of entry and guest must enter the Country maximum 30 days after the date of the Visa issue
 - The Visa Application Charges are non-refundable, even in case of cancellation, no show or rejection by the UAE Immigration
 - The Visa will be cancelled in case the booking is cancelled or no show and additional charge of AED 150 will be processed on the Credit Card provided
 - The page with the Exit Stamp must be sent to the hotel via Email immediately after leaving the UAE
 - Should the guest lose the original Visa, additional fine must apply upon departure at the airport direct
 - In case the Guest overstay the Visa's validity, the Airport Immigration Authorities will impose penalty charges and deportation fee
 - No charges apply for Children visiting on the parents passport
 - Additional AED 5.000(five thousand dirhams) per Visa Application is charged upon application as a Security Deposit in case of any non-compliance of rules stipulated by the Department of Immigration & Naturalization(overstay, stay in another hotel, skippers, no show, others charges imposed by the Government)
 - The Security Deposit will be released only once the Exit Stamp is sent to the hotel and confirmed by the Immigration
 - Payments only by Credit Card. No cash payment is acceptable. No third part payment is accepted.
 - The Al Habtoor City Hotels Collection reserve the rights to refuse any application
 - All Visa Requests are subject to the Legal Terms and Conditions set by the UAE Immigration Laws
 - The Visa Application is totally subject to the UAE Immigration decision. The hotel is not responsible for the approval/rejection of the Application
 - For any additional information related to the Immigration Laws of the UAE please contact the UAE Embassy
- or refer to the Official Government website <http://www.dubai.ae/en.portal>

Guest Name

Signature

Date